



**BIDS AND AWARDS COMMITTEE**

**INVITATION TO BID  
 FOR ORDERING AGREEMENT**

Date: June 23, 2020

1. LGU –Laur through its Bids and Awards Committee (BAC) invites interested bidders for the contract listed below. Bids received in excess of the ABC shall be automatically rejected on bid opening.

ITEM NO.	Name of Project	Location	Bid Documents Fee	Approved Budget for the Contract	Contract Duration
1.	Purchase of Office Supplies (common use) of all Offices of LGU	Laur, Nueva Ecija	P 5,000.00	P 1,152,925.00	Until December 31, 2020

2. The following are related activities and schedule for the said project:

ACTIVITIES	SCHEDULE	TIME
1. Advertisement/Posting of Invitation to Bid	June 24-July 3, 2020	
2. Issuance and availability of Bidding Documents	June 24-July 14, 2020	
3. Pre-Bid Conference (for approved budget for the contract of 1 million and above)	July 2, 2020	10:00 A.M.
4. Submission and receipt of Bids/ Opening of Bids	July 14, 2020	10:00 A.M.
5. Bid Evaluation	July 15, 2020	
6. Post-qualification	July 16-17, 2020	
7. Approval of Resolution/ Issuance of Notice of Award	July 20, 2020	
8. Contract Signing and Approval	July 21, 2020	
9. Issuance of Notice to Proceed	July 22, 2020	

- Bidding will conduct through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA 9184), otherwise known as the "Government Procurement reform Act"
- Applicants may obtain the bidding documents from BAC Chairman, Bids and Awards Committee, LGU – Laur, c/o Mr. Ferdinand P. Cayetano, Cell Phone No. 09178355837 upon payment.
- All Bids shall be marked "DO NOT OPEN BEFORE (date and opening of Bids)" and addressed as follows:

*The Chairman, BAC  
 LGU-Municipality of Laur  
 Laur, Nueva Ecija*

- LGU- Laur reserves the right to accept responsive proposals most advantages to the government or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the effected bidder or bidders.

Prepared by:

  
**ROLAND S. CORPUZ**  
 Head of BAC Secretariat

Approved by:

  
**FERDINAND P. CAYETANO**  
 BAC Chairman

Date of Posting : June 24, 2020  
 Places PhilGEPs  
 Municipal Bulletin Board  
 Public Market  
 Rural Health Unit  
 Municipality of Laur Website