

**OFFICE OF THE MUNICIPAL ENGINEER/BUILDING OFFICIAL**

**ELECTRICAL PERMIT**

APPLICATION NO.

SP NO.

BUILDING PERMIT NO.

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**BOX 1 (TO BE ACCOMPLISHED BY OWNER/APPLICANT)**

OWNER/APPLICANT	LAST NAME	FIRST NAME	M. I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS NO., STREET,	BARANGAY,	CITY/MUNICIPALITY	ZIPCODE	TELEPHONE NO.
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____				
STREET _____ BARANGAY _____ CITY/ MUNICIPALITY _____				
<b>SCOPE OF WORK</b>				
<input type="checkbox"/> NEW INSTALLATION	<input type="checkbox"/> RECONNECTION OF SERVICE ENTRANCE	<input type="checkbox"/> RECOLATION OF SERVICE ENTRANCE		
<input type="checkbox"/> ANNUAL INSPECTION	<input type="checkbox"/> SEPARATION OF SERVICE ENTRANCE	<input type="checkbox"/> OTHERS (Specify) _____		
	<input type="checkbox"/> REMODELLING OF SERVICE ENTRANCE	<input type="checkbox"/> _____		
<b>SUMMARY OF ELECTRICAL LOADS/CAPACITIES</b>				
TOTAL CONNECTION LOAD _____ KVA	TOTAL TRANSFORMER CAPACITY _____ KVA	TOTAL GENERATOR/UPS CAPACITY _____ KVA		

**BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE LICENSED PROFESSIONAL ELECTRICAL ENGINEER)**

<b>DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS</b>		
_____ PROFESSIONAL ELECTRICAL ENGINEER (signed and sealed)	PRC. No.	Validity
	PTR. No.	Date Issued
	Issued at	TIN
<b>IN CASE THE ELECTRICAL INSTALLATION IS UNDERTAKEN BY CONTRACT:</b>		
NAME OF ELECTRICAL CONTRACTOR		
Address:		
License No.	Validity	

**BOX 3**

<b>SUPERVISOR OF ELECTRICAL WORKS</b>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PROFESSIONAL ELECTRICAL ENGINEER	LICENSED ELECTRICAL ENGINEER	LICENSED MASTER ELECTRICIAN NOT EXCEEDING 600 VOLTS & 500 KVA
_____ (Signed and/or Sealed)		
Address		
PRC No.	Validity	
PTR. No.	Date Issued	
Issued at	TIN	

**BOX 4**

**BOX 5**

<b>BUILDING OWNER</b>		
_____ (Signature Over Printed Name)		
Address		
C.T.C. No.	Date Issued	Place Issued

<b>WITH MY CONCENT: LOT OWNER</b>		
_____ (Signature Over Printed Name)		
Address		
C.T.C. No.	Date Issued	Place Issued

**BOX 6 (SUBMITTALS TO BE CHECKED, RECEIVED AND RECORDED)**

RECEIVED BY:	DATE:
FIVE (5) SETS OF ELECTRICAL DOCUMENTS	
<input type="checkbox"/> ELECTRICAL PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

**BOX 7 (TO BE ACCOMPLISHED BY THE ELECTRICAL SECTION OF THE OFFICE OF THE BUILDING OFFICIAL) to be shown to the applicant.**

PROGRESS FLOW						
REVIEWED:	IN		OUT		ACTION/ REMARKS	PROCESSED BY
	DATE	TIME	DATE	TIME		
<b>CHIEF, ELECTRICAL SECTION</b>						
RECEIVING AND RECORDING						
ELECTRICAL						
OTHERS (Specify)						

**BOX 8 (TO BE ACCOMPLISHED BY THE ELECTRICAL SECTION OF THE OFFICE OF THE BUILDING OFFICIAL).**

ASSESSED FEEDS						
	AMOUNT DUE	ASSESSED BY	O.R. NUMBER	DATE PAID		REVIEWED BY:
ELECTRICAL						CHIEF, PROCESSING AND EVALUATION DIVISION
OTHERS (specify)						

**BOX 9****ACTION TAKEN:**

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That the designer is aware that under Article 1723 of the Civil Code of the Philippines, He/She is responsible for damages if it should collapse within fifteen (15) years from the completion of the Building/Structure. If due to defect in the plans or specifications or defect in the ground. He/She is therefore enjoined to conduct periodic inspections of the Building/Structure to ensure that the conditions under which the building/structure was designed are not being violated or abused.
2. That the proposed electrical works. Shall be in accordance with the electrical plans filed with this office and in conformity with the revised electrical code of the Philippines, the code and its IRR.
3. That upon completion of the electrical works. The licensed supervisor shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents and shall also accomplish the certificate of completion stating that the electrical works of the building conform to the provision of the revised electrical code, the code and its IRR.
4. Signs shall adhere to the Code of Ethics for Advertising and Promotions and to the rules and regulations of the appropriate agency in-charge of the conduct of the business.
5. That this permit is null and void unless accompanied by the building permit.

**RECOMMENDING ISSUANCE OF ELECTRICAL PERMIT.**

\_\_\_\_\_  
CHIEF, ELECTRICAL SECTION  
(Signature Over Printed Name)  
Date: \_\_\_\_\_

\_\_\_\_\_  
CHIEF, PROCESSING AND EVALUATION DIVISION  
(Signature Over Printed Name)  
Date: \_\_\_\_\_

**PERMIT ISSUED:**

\_\_\_\_\_  
**Pinunong Panggusali**  
(Building Official)  
Date: \_\_\_\_\_